TECHNICAL
EDUCATION
ACADEMY

School of Computer Science

COURSE PROGRAMME

000231

ITES005 - Information Literacy

Develop the skills needed to find and evaluate online information.



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Course overview

Intermediate level

Why take this course

Develop the skills needed to find and evaluate online information. The Information Literacy module covers the main concepts and skills relating to identifying, searching, evaluating, organising, and communicating online information.

The vast amount of information available online is a valuable resource when carrying out research, but suitable knowledge and skills must be applied to do this appropriately. To create factually sound and well-researched outputs, information found online needs to be assessed and evaluated correctly.

Successful candidates will be able to find, assess, and evaluate online information before organising and communicating it in an effective manner. After passing this module, candidates will feel confident researching topics and reporting on their findings.

Who it is for and how it helps

This module is suitable for any candidates who need to evaluate research and information online and create high-quality outputs. The skills developed in this module can be applied to searches relating to any topic or area. Information literacy is important to any research or report creation activities.

What you will learn

- Determine what online information is needed to meet a particular requirement
- Search securely for online information using search engines and social media applications.
- Critically evaluate information using a range of criteria
- Manage and organise information using a range of tools.
- Plan, draft, review and deliver online information.

Curriculum

Modules 01–04

01 Information Concepts

- Key Concepts
- Information Sources

02 Searching for Information

- Defining the Information Need
- Using a Search Engine
- Using Social Media Applications

03 Evaluating and Organising Information

- Evaluating Information
- Organising Information

04 Communicating Information

- Planning and Drafting Information
- Reviewing and Delivering Information

Pre-course requirements

- Basic understanding of modern IT solutionsand how computers work

Participation and contacts

Joining the programme

Contact the Academy and quote course code 000231 to confirm dates, delivery format, prices and enrolment terms.

Training for your team

Tell us your business goals, the roles and number of participants, and your preferred dates and location. This will help us discuss the right training option.

Preparing for the programme

Read the pre-course requirements in this programme before enrolling.

Discuss your training needs

mail@tecedu.org
www.tecedu.academy

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