TECHNICAL
EDUCATION
ACADEMY

Operational Risk Management Center

COURSE PROGRAMME

000552

HSSE059 – Certification of Workplace Conditions

In accordance with occupational safety legislation, employers must conduct workplace certification based on working conditions.



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Course overview

Foundation level

Why take this course

In accordance with occupational safety legislation, employers must conduct workplace certification based on working conditions. For this purpose, a commission is formed, which includes employer representatives, including an occupational safety specialist, representatives of the primary trade union organization or other representative employee bodies (if present).

This seminar will provide a detailed review of the procedure for conducting a special assessment of working conditions. The main stages of certification, the documents necessary for certification, and the order of their preparation will be examined

Who it is for and how it helps

Members of the workplace certification commission, company and organization leaders, HR and legal department managers and specialists, and occupational safety personnel

What you will learn

- Understand and explain the goals and general principles of workplace certification based on working conditions as a key element of the occupational safety management system in an enterprise
- Identify the main options for organizing and conducting the entire range of certification work and understand the roles of various organizations and experts in this process
- Actively participate in preparation for certification, including gathering initial data and documents, and understanding the roles, rights, and responsibilities of all participants
- Identify potentially hazardous and dangerous factors in the production environment using classifiers and following established procedures
- Participate in declaring compliance of working conditions with state regulations and occupational safety requirements
- Conduct measurements and research within the framework of certification, using methods for conducting research and preparing corresponding protocols
- Analyze and utilize certification data to improve the occupational safety management system and the organization's economy
- Understand and apply the compensation system for working in hazardous conditions, including economic aspects and necessary guarantees and compensations
- Recognize their rights, duties, and responsibilities, as well as those of other participants in the certification process

Curriculum

Modules 01–05

01 Certification of Workplace Conditions as an Element of the Occupational Safety Management System in an Enterprise

- Purpose of workplace certification based on working conditions
- General principles of conducting certification
- Main options for organizing and conducting the entire range of certification work
- Organizations conducting workplace certification based on working conditions
- Experts conducting certification. Principles of expert independence
- Certification commission
- Composition and procedure of the commission's activities
- Role of the employee in the certification process

02 Preparation for Workplace Certification Based on Working Conditions

- Procedure for preparing the organization for certification
- Initial data and documents
- Roles, rights, and responsibilities of employees, employers, and the organization

03 Procedure for Identifying Potentially Hazardous and Dangerous Factors

- General provisions and procedures for identifying potentially hazardous and dangerous factors
- Classifier of hazardous and dangerous factors in the production environment and work process, structure, and purposes of its use
- Initial data and documents
- Roles, rights, and responsibilities of employees, employers, and the organization

04 Procedure for Declaring Compliance of Working Conditions

- Procedure for declaring compliance of working conditions with state occupational safety regulations
- Initial data and documents
- Roles, rights, and responsibilities of employees, employers, and the organization

05 Organization of Work During Measurements and Research of Production Factors

- Procedure for researching and measuring identified potentially hazardous and dangerous factors
- Initial data and documents

Curriculum

Modules 05–09 · Module 05 — continued

- Production environment and work process factors
- Classification of working conditions
- Specifics of normalizing production environment and work process factors
- Methods for researching and measuring production environment and work process factors
- Forms of research and measurement protocols for production environment and work process factors
- Roles, rights, and responsibilities of employees, employers, and the organization

06 Personal Protective Equipment

- Procedure for evaluating the effectiveness of personal protective equipment
- Initial data and documents

07 Results of Workplace Certification Based on Working Conditions

- Full composition of certification results data
- Use of certification results data in the organization's occupational safety management system
- Use of certification results data in the organization's economy
- Types of quality control
- Information and analytical systems conducting quality control of certification results

08 System of Compensation for Working in Hazardous Conditions

- Economic aspects of certification
- Guarantees and compensations for employees working in hazardous and dangerous conditions
- Use of certification results to decide on the need for compensation for employees working in hazardous and dangerous conditions

09 Rights, Duties, and Responsibilities of Participants in Workplace Certification Based on Working Conditions

- Rights, duties, and responsibilities of the employer
- Rights, duties, and responsibilities of the employee
- Rights, duties, and responsibilities of the organization
- Rights, duties, and responsibilities of the organization's experts

Curriculum

Pre-course requirements

- Basic Education: Secondary professional or higher education, preferably in occupational safety, engineering, HR management, or related disciplines
- Professional Experience: Experience in occupational safety or HR management, which will help better understand the context and practical application of certification
- Knowledge of Legislation: Basic knowledge of RF legislation on occupational safety and labor law to correctly interpret regulatory requirements and apply them during certification
- Communication Skills: Developed communication skills for effective interaction with various participants in the certification process, including employees, employers, and experts
- Analytical Abilities: Ability to analyze and process large volumes of information, necessary for identifying hazardous and dangerous factors and evaluating the effectiveness of measures to improve working conditions
- Willingness to Learn: Readiness for active learning and developing new competencies, as the programme may include both theoretical and practical aspects of workplace certification

Joining the programme

Contact the Academy and quote course code 000552 to confirm dates, delivery format, prices and enrolment terms.

Training for your team

Tell us your business goals, the roles and number of participants, and your preferred dates and location. This will help us discuss the right training option.

Preparing for the programme

Read the pre-course requirements in this programme before enrolling.

Discuss your training needs

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