

Hamsa Bava

Instructor

Career synopsis

Professional experience

January 1995-December 1998 - SHIFT SUPERVISOR - ATV PROJECTS INDIA LTD, INDIA

- • Operation of Boilers, Air compressors, Inert Gas generation Plant and Desalination unit.
- Central control room Panel Operations & field operations and take corrective actions during upsets. Co-ordinate and carryout day to day maintenance activities at field/ out- stations through PTW administration.
- Maintenance procedures. Permit to work systems, plant safety rules and procedures, operation of hazardous substances.
- Commissioning and de commissioning of plant equipment's. Start up and shut down of the plant equipment and units.

June 1998-December 2002 - PROCESS TRAINER - QATAR PETROLEUM (QATAR), QATAR

- • Design, Develop and Conduct training programs both basic & on-the-Job-training.
- Reviewing, Updating & revalidating training materials for Basic & OJT.
- Assist VTC to develop specific competency modules and training packages for technicians, operators, supervisors & engineers.
- Short term courses for other disciplines, Power Barge operators etc.
- Curriculum development
- Personnel training
- Knowledge test / assessment

January 2002-April 2010 - PROCESS TRAINER(PROCESS AND UTILITY) - ADNOC (ADMA -OPCO), UAE

- • Conduct basic, on-the-job training and competency assessment and verification interviews, writing procedures, assist in developing specific competency modules and training packages for technicians, operators, supervisor & engineers.
- Training to operators, technicians & engineers on process plant operation and maintenance activities.
- Design, develop and implement Individual Development Programs (IDPs).
- Design, Develop and Conduct training programs both basic & on-the-Job-training.
- Support to training departments in competency campaign, duties includes preparing assessment books for Technicians, Operators & Engineers.
- Assisted & provided Technical input to Training Department regarding the plant equipment to prepare specific training modules to eliminate the gaps.
- Reviewing, Updating & revalidating training materials for Basic & OJT.
- New Material preparation based on the new task list / Job Audit Form.
- Competency Assurance Management Systems (CAMS). Competency Based
- Curriculum development

- Personnel training
- Knowledge test / assessment

January 2011-June 2013 - ON JOB TRAINER (OIL AND GAS PRODUCTION AND PROCESS) - OCCIDENTAL PETROLEUM, OMAN

- Conduct basic, on-the-job training and competency assessment and verification interviews, writing procedures, assist in developing specific competency modules and training packages for technicians, operators, supervisor & engineers.
- Training to operators, technicians & engineers on process plant operation and maintenance activities.
- Design, develop and implement Individual Development Programs (IDPs).
- Design, Develop and Conduct training programs both basic & on-the-Job-training.
- Curriculum development
- Personnel training
- Knowledge test / assessment

July 2013-January 2014 - Senior Training and Development Specialist - PETRO CHINA, IRAQ

- Implement, Monitor and Maintain Graduate Development Program.
- Review Competency Frame work, design proper changes and implementation.
- Monitor Monthly Progress and Quarterly Progress.
- Conduct Quarterly Progress Meeting and coordinate with all Parties.
- Maintains and updates the CFW, including OJT tasks and performance criteria
- Reviews course content and recommends additions and/or improvements
- Supports line staff and Graduates with discipline-related knowledge.
- Liaises with training agencies, Vendors and Subject Matter Experts (SMEs)
- Review and preparation of operating manual and SOPs
- Curriculum development
- Personnel training
- Knowledge test / assessment

February 2014-Until now - DIRECTOR - www.petrofieldtraining.com, INDIA

- Conducting online courses
- Developing you tube videos.
- Running a web based training portal - www.petrofieldtraining.com
- Deliver online training programs for oil and gas students and professionals.
- providing training to HPCL, IOCL and BPCL employees for operation and safety in LPG bottling plant
- Curriculum development
- Personnel training
- Knowledge test / assessment

Education and qualifications

Type	Name
2013 - 2016, Master	COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY, M.Tech in chemical engineering(Process Engineering)
1990 - 1994, Bachelor	KERALA UNIVERSITY, B.Tech in CHEMICAL ENGINEERING

2016 - 2018, Master	ANNAMALAI UNIVERSITY, MBA (HUMAN RESOURCE MANAGEMENT)
2001	NATIONAL INSTITUTE OF LABOUR EDUCATION AND MANAGEMENT, INDUSTRIAL SAFETY, hours

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