

**Malik Al-Masoodi**

**Student**

### **Career synopsis**

### **Professional experience**

#### **November 2020-Until now - Online English Language Instructor - AMIDEAST Iraq, Iraq**

- Tasks and responsibilities :
  - Provide quality English language instruction for all assigned courses.
  - Prepare relevant lesson plans based on curriculum goals and content;
  - Plan any supplemental material needed to enhance courses;
  - Assist in EL program planning and curriculum development;
  - Turn in feedback to supervisors, attendance records and a report on class progress;
  - Correct homework, exams, quizzes and all assignments

#### **February 2018-March 2019 - Senior English Instructor - Language Solutions International, Basra, Iraq**

- Academic Lead of the English Language Training Program (Teacher/Consultant) at Language Solutions International UK LTD, Basra, Iraq.
  - Duties include:
    - Teaching English to employees in the Oil & Gas industry using modern communicative approaches and industry specific materials.
    - Taught Courses include: Finance English, Oil & Gas, Business English, Legal English and General English; Levels: A1-C2
    - Preparation of lesson plans, test items and writing of progress reports
    - Assessment of students to CEFR proficiency levels includes placement testing, progress testing and level testing.
    - Completing all administrative duties including registers, timesheets, proof reading reports and tests.
    - Managing professional development training to Iraqi English Language Teaching colleagues. Includes lesson observations, providing demonstration lessons, regular staff meetings and training workshops
- Curriculum development
- Personnel training
- Knowledge test / assessment

#### **September 2016-May 2017 - Arabic Language Instructor - Hobart and William Smith Colleges, New York, USA**

- Primary Arabic teacher duties:
  - Teaching 2 Arabic courses each semester
  - Designing syllabi preparing lesson plans for the Arabic courses
  - Designing Arabic culture programs and activities in the Arabic Table sessions
  - Preparing and grading exams and homework

**March 2014-February 2016 - English Language Instructor - Language Solutions International, Basra, Iraq**

- Duties include:
  - Teaching English to employees in the Oil & Gas industry using modern communicative approaches and industry specific materials.
  - Preparation of lesson plans, test items and writing of progress reports
  - Assessment of students to CEFR proficiency levels includes placement testing, progress testing and level testing.
  - Completing all administrative duties including registers, timesheets, proof reading reports and tests.
  - Participating in professional development training to Iraqi English Language Teaching colleagues. Includes lesson observations, providing demonstration lessons and training workshops.
- Personnel training

**Education and qualifications**

Type	Name
2010 - 2013, Master	University of Idaho, Teaching English as a Second Language
2004 - 2008, Bachelor	University of Baghdad, English Language and Literature
2019	University of Oxford, English Language Teachers' Summer Seminar 2019, hours
2010	Drexel University, Fulbright Pre-academic Program, hours
2009	US State Department, TESOL conference, hours
2020	Oxford University Press, English Language Teaching Online Conference 2020, hours

**Language: Arabic, English**